

Parks & Recreation Department 323 Church St, Santa Cruz CA 95060 Ph: (831) 420-5270 | Fax: (831) 420-5271

For Office Use Only	y: Ar	plication	#TR
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Heritage Tree Alteration/Removal – \$50 fe
(2 or more trees additional \$20/tree)
Emergency Tree Alteration/Removal

☐ Dead Tree Verification

$\begin{tabular}{ll} \square & Non-Heritage Street Tree Alteration/Removal \\ \square & \\ \hline \end{tabular}$

☐ Street Tree Planting

Property Owner Name:						Date:			
Tree Site Address:					Phone:				
Mailing Address:				City:		State:	_ State: Zip:		
Email:									
Authorized Signature	e:							Property Owner □Applicant	
State the reason f	or your red	quest for tree	e removal/a	alteration:	:				
Other:									
SPECIES	QTY	REMOVE	PRUNE	DEAD	PLANT	RELOCATE	ADDI	TIONAL COMMENTS	
This section is on	ly to be co	mpleted if yo	ou are a pro	perty age	ent or tree s	ervice representii	ng the above r	eferenced property:	
Agent Name:	her than Pro	operty Owner	or Annlicant	·)		Phone:			
Agent Signature:									
Qualified Person or 1	Γree Service	Performing W	ork:			(if gettin	g bids, leave bla	nk)	
Address:					Phone:				
City or State Busines	s License # _								
In order to process a	a Tree Perm	it Application,	the City Arb	orist and/o	or designed (City staff must ente	r onto your pro	perty to inspect the tree(s).	
By applying for a Tre						•			
******	*****	*****	*****	******	*****	******	*****	*******	
For Office Use only:									
Inspected by:			Position:			Date:			
Recommendations:									
Passived b		Futo:	d by		F	c Daid. Ć			
Received by:				Fees Paid: \$					
Date:		Date: _			Rec	eived by:			

TREE PERMIT APPLICATION

(This form is not a permit)

9.56.060 PERMITS REOUIRED FOR WORK SIGNIFICANTLY AFFECTING HERITAGE TREES

- (a) No person shall prune, trim, cut off, or perform any work, on a single occasion or cumulatively, over a three-year period, affecting twenty-five percent or more of the crown of any heritage tree or heritage shrub without first obtaining a permit pursuant to this section. No person shall root prune, relocate or remove any heritage tree or heritage shrub without first obtaining a permit pursuant to this section.
- (b) All persons, utilities and any department or agency located in the city of Santa Cruz shall submit a permit application, together with the appropriate fee as set forth by city council resolution, to the department prior to performing any work requiring a permit as set forth in subsection (a) of this section. The permit application shall include the number, species, size, and location of each subject heritage tree or heritage shrub, and shall clearly describe the scope of work being proposed and the reason for the requested action. Any supplemental reports which may be submitted by the applicant and staff are advisory only and shall not be deemed conclusive or binding on the director's findings.
- (c) An authorized representative of the department shall inspect the tree or shrub which is the subject of the application. Pursuant to that inspection, the authorized representative shall file with the director written findings.
- (d) If, upon said inspection, it is determined that the tree or shrub which is the subject of the permit application meets none of the criteria set forth in Section 9.56.040, no further action on the part of the director or the permit applicant is necessary.
- (e) If the tree or shrub which is the subject of the permit application meets any of the criteria set forth in Section 9.56.040 based upon a review of the permit application and the inspection report, then the director shall make findings of fact upon which he/she shall grant the permit, conditionally grant the permit specifying mitigation requirements, deny the permit or allow a portion of the proposed work outlined in the permit application to be done.
- (f) Where three or more heritage trees or three or more heritage shrubs are the subject of any proposed work to be performed, the director shall require that the applicant sign an agreement for preparation and submission of a consulting arborist report. As part of said agreement, the applicant shall be required to deposit with the department an amount of money equal to the estimated cost of preparing the report, as contained in said agreement.
- (g) The decision of the director shall be final unless appealed to the commission by the permit applicant or any other aggrieved person pursuant to Section 9.56.070.
- (h) The director shall issue any permit granted pursuant to this section, which permit shall be conspicuously posted near the subject(s) of the permit.
- (i) Unless appealed, the permit shall take effect ten calendar days after it is issued, except where the tenth day occurs on a Saturday, Sunday or holiday, in which case the effective date shall be extended to the next following business day.
- (j) All work performed on any designated heritage tree or heritage shrub pursuant to a permit as provided in this section shall be completed within forty-five days from the effective date of the permit, or within such longer period as the director may specify.

IMPORTANT Please Read and Initial

CRITERIA AND STANDARDS FOR TREE REMOVAL APPROVAL

- The heritage tree or shrub has, or is likely to have, an adverse effect upon the structural integrity of a building, utility or public or private right of way; Or
- The physical condition or health of the tree or shrub, such as disease or infestation, warrants alteration or removal; Or
- A Construction project design cannot be altered to accommodate existing heritage trees or shrubs.

APPROVED TREE(S) REMOVAL REPLACEMENT REQUIREMENTS

- On –site replanting is the primary intent for replacement.
- The Director shall make a determination regarding tree replacement based on the chart below:
- Category I: A Heritage tree as defined by criteria in section 9.56.04 of
 the ardinance
- Tree Replanting Requirement: A) Replanting three (3) fifteen gallon (15 gallon) or one (1) twenty-four inch (24") size specimen or the current value which shall be determined by the Director.

Initials

LOCATION MAP: Please site and label all structures and heritage tree(s).

If submitting electronically, please attach location map