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Initials

Parks & Recreation Department

323 Church Street

Santa Cruz, CA 95060

Ph: (831) 420-5270 | Fax (831) 420-5271

parksandrec@cityofsantacruz.com

www.santacruzparksandrec.com

NEIGHBORHOOD BLOCK PARTY APPLICATION

Applicant Information

Primary Contact Name (First, Last): _____

Address: _____ Email: _____

Phone: _____ Cell Phone: _____

Event Information

Location & Neighborhood:		Time	
		Start	End
Event Date:		Set Up:	
Estimated Attendance		Event:	
Youth:	Adults:	Breakdown:	

Planned Street Closures: _____

Proposed Activities during event: _____

Emergency Contact during Event (First, Last): _____

Phone: _____ Cell Phone: _____

1	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Was this event held last year?	Previous Attendance:
2	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Is this a charitable fundraiser?	For what cause?
3	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will alcohol be sold or served?	<input type="checkbox"/> Beer <input type="checkbox"/> Wine <input type="checkbox"/> Spirits
4	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Is there an attendance fee?	
5	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will you be serving food?	<input type="checkbox"/> Wood/Charcoal BBQ <input type="checkbox"/> Liquid Fuel Device
6	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will there be sales of any kind?	Description:
7	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will there be a bounce house?	Provide in map detail.
8	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will a generator be used?	Description:
9	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will you be setting up a stage?	(W x L x H) Provide in map details.
10	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will you be setting up a tent or canopy?	Size / Number:
11	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will there be live music?	Number of Players/Pieces:
12	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will there be a band performing?	Name:
13	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will sound amplification be used?	
14	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Have you read, considered, and agree to abide by the rules and regulations for sound amplification?	
			<ul style="list-style-type: none">No person shall, between the hours of 10:00 p.m. and 8:00 am, be permitted to make any offensive noise within 100 feet of any building or place regularly used for	

			<p>sleeping purposes or which disturbs any person within hearing distance of such noise. (SCMC 9.36.010)</p> <ul style="list-style-type: none"> No person shall make, suffer or permit to be made any noises or sounds which are unreasonably loud, raucous, jarring or disturbing to people of ordinary sensitiveness. (SCMC 9.36.020) Any person who violates any section of this chapter and is cited for such a violation, and who within forty-eight hours after receiving such a citation again violates the same section, is guilty of a misdemeanor. A person is cited for a violation when he or she is issued and signs an infraction or misdemeanor citation, or when he or she is arrested and booked, or when a complaint is filed and the person is notified of the filing of such a complaint (SCMC #9.36.030)
15	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<p>Have you read, considered, and agree to abide by the rules and regulations related to requirements for street closures?</p> <ul style="list-style-type: none"> A 16' clearance in the street must be maintained for emergency vehicle access. In addition, there are standard requirements for street closure barricades. The document entitled "Requirements for Street Closure – Barricades" must be reviewed and complied with by Block Party Coordinator/Permittee. The document also includes requirements regarding adult monitors as well as how to safely close the street.

AGREEMENT AND SUBMITTAL INFORMATION

If the block party is cancelled, immediately notify the Event Permits Office at (831) 420-5270 and the agencies named in your Permit. There are no refunds for cancelled events. A completed application package, with associated forms, are required for permit consideration. A completed package will include:

☐ Completed Application

☐ Diagram of Site Plan and Street/Area

This is mandatory for all block parties. Please sketch a map of your intended site and include stages, tables, chairs, canopies, household generators, barbecues, garbage/recycling containers, chemical toilets, barricades, adults monitor locations, 16' clearance, etc.

☐ Neighbor Consent Form

The form should provide neighbors affected by the closure with information regarding the block party and provide a space for their signature.

☐ Non-Refundable Application Fee

☐ Completed Example Notification of Block Party form

By signing this application, I declare, under penalty of perjury, that the information contained in the foregoing application is true and correct to the best of my knowledge and understanding.

Name of Applicant (Print): _____

Signature: _____ Date: _____

Application, completed documents and fee(s) should be submitted to the Event Permits Office. Checks should be made payable to the City of Santa Cruz, Visa and Mastercard are also accepted by calling (831) 420-5270.

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Event Permits Office

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