

Certified Local Government Program -- 2021-2022 Annual Report

(Reporting period is from October 1, 2021 through September 30, 2022)

INSTRUCTIONS: This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to info.calshpo@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

City of Santa Cruz

Report Prepared by: Ryan Bane

Date of commission/board review: 3-15-23

MINIMUM REQUIREMENTS FOR CERTIFICATION

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals, either as part of this report or under separate cover. **REMINDER:** Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.
Type here.
2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code. Type here.

B. New Local Landmark Designations (Comprehensive list of properties/districts designated during the reporting.

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1. During the reporting period, October 1, 2021 – September 30, 2022, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
None	Type here.	Type here.	Type here.

REMINDER: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
None	Click or tap here to enter text.	Click or tap here to enter text.

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? ☐ No
☐ Yes, in a separate historic preservation element. ☒ Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element. <https://www.cityofsantacruz.com/home/showpublisheddocument/71130/637453677885300000>

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

☐ All projects subject to design review go the commission.

☒ Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? **Single-story additions less than 500 square feet on the rear ¾ of the building; and, other minor window, door and roofing projects on the rear ¾ of the building.**

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2. California Environmental Quality Act

- What is the role of historic preservation staff and commission in *providing input* to CEQA documents prepared for or by the local government? *Type here.*

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? *Staff provides input; the Commission reviews any CEQA documents which are involved with projects which require their review.*

3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? *Staff provides input.*
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? *Staff and Commission provide input.*

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Traci Bliss	Educator	9/11/18	1/1/23	_____
Dennis Diego	Architect	1/23/18	1/1/22	_____
Jessica Kusz	Historic Preservation Project Manager	1/24/17	1/31/25	_____
Don Lauritson	Retired City Planner	1/23/18	1/31/26	_____
Joe Michalak	Historian/Librarian, retired	1/23/18	1/31/26	_____
Albert Narath	Educator	9/11/18	1/31/24	_____

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David Subocz	Designer	1/26/21	1/31/25	<div></div>
Frank Zwart	Architect	5/24/22	1/31/24	<div></div>
Type here.	Type here.	Type here.	Type here.	Type here.

Attach resumes and Statement of Professional Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications have not been met and how professional expertise is otherwise being provided. *N/A*
2. If all positions are not currently filled, why is there a vacancy, and when will the position be filled? *N/A*

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? ☒ Yes ☐ No If not, who serves as staff? [Click or tap here to enter text.](#)
2. If the position(s) is not currently filled, why is there a vacancy? N/A

Attach resumes and Statement of Professional Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Ryan Bane	Urban Planner	Planning & Community Development	rbane@cityofsantacruz.com

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

[illegible]

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Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Jessica Kusz	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Don Lauritson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Michalak	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Albert Narath	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Subocz	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank Zwart	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ryan Bane	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Type here.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
	Type here.	Type here.	Type here.	
Don Lauritson	No Such Thing as Open and Shut – Lessons Learned from Thirty Years of Defending Preservation in Nashville, TN	1 hour	National Alliance of Preservation	3/24/22
Don Lauritson	CPF Conference Opening Doors	1 hour	California Preservation Foundation	6/7/22

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Don Lauritson	Home Safe Home Part 2 – Rehabbing Historic Homes - Compatibility	1 hour	California Preservation Foundation	8/30/22
Don Lauritson	Understanding Santa Barbara's Historic Resource Guidelines	1 hour	Santa Barbara Trust for Historic Preservation	9/20/22
Joe Michalak	Framework of Local Preservation	1 hour	National Alliance for Preservation Commissioners	10/27/21 & 10/28/21
Joe Michalak	Preservation Law and Procedural Due Process	1 hour	National Alliance for Preservation Commissioners	10/27/21 & 10/28/21
Joe Michalak	Planning, Survey, Designation	1 hour	National Alliance for Preservation Commissioners	10/27/21 & 10/28/21
Joe Michalak	Design Review & Design Guidelines	1 hour	National Alliance for Preservation Commissioners	10/27/21 & 10/28/21
Joe Michalak	Public Education & Outreach	1 hour	National Alliance for Preservation Commissioners	10/27/21 & 10/28/21
Joe Michalak	How to Research the History of Your Santa Cruz House	2 hours	Historic Resources Commission	3/28/22
Joe Michalak	Julia Morgan's California – An Illustrated Virtual Tour	1 Hour	California Preservation Foundation	4/19/22
Joe Michalak	SOI Standards	1 hour	California Preservation Foundation	9/22/22
Joe Michalak	A Commissioner and Planner's Primer to the Brown Act	1 hour	California Preservation Foundation	Type here.
Joe Michalak	Making the Case for Historic Preservation	1.5 hours	California Preservation Foundation	9/27/22
Joe Michalak	Financial Incentives for Historic Preservation	1.5 hours	California Preservation Foundation	9/29/22

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Frank Zwart	A Realtor's & Homeowner's Toolkit for Historic Homes	3 hours	California Preservation Foundation	5/12/22
Frank Zwart	Home, Safe Home: Seismic Safety & Rehabilitating Historic Homes 1: What Makes My Home Historic	2 hours	California Preservation Foundation	6/23/22
Frank Zwart	Home, Safe Home: Seismic Safety & Rehabilitating Historic Homes 2: Is "Compatible " "Matchy-Matchy"?	2 hours	California Preservation Foundation	8/30/22
Frank Zwart	Historic Preservation Bootcamp for Local Governments 1: Framework: Forming A CLG, the Brown Act, and the SOI Standards	2 hours	California Preservation Foundation	9/22/22
Don Lauritson	House Safe House	1 hour	California Preservation Foundation	8/30/22
Don Lauritson	Historic Sites & Revitalization	1.5 hours	California Preservation Foundation	9/27/22
David Subocz	CAMP Training	3.75 hours	National Alliance of Preservation Commissions	10/21/23
David Subocz	CAMP Training	3.75 hours	National Alliance of Preservation Commissions	10/22/23
David Subocz	Seismic Retrofits of Historic Homes	2 hours	California Preservation Foundation	8/30/22

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III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

NOTE: California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. (If you have not done so, submit an electronic copy or link if available online with this report.)

Context Name	Description	How it is Being Used	Date Submitted to OHP
None	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
None	Type here.	Type here.	Type here.	Type here.	Type here.	Type here.

How are you using the survey data? Type here.

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to OHP.

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Item or Event	Description	Date
County of Santa Cruz, Historic Resources Commission, Annie Murphy	Training: How to Research the History of Your Santa Cruz House Trainer: Joe Michalak, City of Santa Cruz, Historic Preservation Commission	3/28/22
Comprehensive Illustrated Guide to: <i>Researching the History of Your Santa Cruz House</i> , by Joe Michalak, City of Santa Cruz, Historic Preservation Commission	This is a brief guide to researching property in Santa Cruz County. Property research can vary from finding the year the house was built, to constructing a complete chain of title for a property, complete with biographical information about the owners. Before beginning your research, it is a good idea to outline your research objectives. https://www.santacruzpl.org/pages/subject-guides/researching-your-houses-history/	5/22
Santa Cruz County History Fair	Santa Cruz Historic Preservation Commissioners hosted a table at the Museum of Art & History Fair to provide information about the City's Historic Preservation Program	5/14/22

ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

NOTE: OHP will forward this information to NPS on your behalf. CLG Inventory Program

During the reporting period (October 1, 2021-September 30, 2021) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
None	0

A. Local Register (i.e., Local Landmarks and Historic Districts) Program

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1. During the reporting period (October 1, 2021-September 30, 2022) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☒ Yes ☐ No
2. If the answer is yes, then how many properties have been added to your register or designated from October 1, 2021 to September 30, 2022? None

C. Local Tax Incentives Program

1. During the reporting period (October 1, 2021-September 30, 2022) did you have a Local Tax Incentives Program, such as the Mills Act? ☐ Yes ☒ No
2. If the answer is yes, how many properties have been added to this program from October 1, 2021 to September 30, 2022? N/A

Name of Program	Number of Properties Added During 2021-2022	Total Number of Properties Benefiting From Program
Type here.	Type here.	Click or tap here to enter text.

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2021-September 30, 2022) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2021 to September 30, 2022? Type here.

Name of Program	Number of Properties that have Benefited
None	Type here.

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2021-September 30, 2022) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? ☒ Yes ☐ No

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2. If the answer is yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2021 to September 30, 2022? 8

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2021--September 30, 2022) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2021 to September 30, 2022 Type here.

Name of Program	Number of Properties that have Benefited
Type here.	Type here.

IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN YOUR FEEDBACK ABOUT THE RECENT CAMP TRAINING

- Did anyone from your local government participate in the free CAMP training opportunities in Fall 2021? Yes
- Whether or not you were able to take advantage of any of the CAMP trainings in 2021, would you like to see OHP to provide free additional CAMPs in the future? Yes
- What are your top three topics for future training?

XII Attachments (electronic)

- ☒ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- ☒ Minutes from commission meetings
- ☐ Drafts of proposed changes to the ordinance
- ☐ Drafts of proposed changes to the General Plan

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☐ Public outreach publications

Email to: info.calshpo@parks.ca.gov

CITY OF SANTA CRUZ
City Hall
809 Center Street
Santa Cruz, California 95060



HISTORIC PRESERVATION COMMISSION

Minutes
Regular Meeting
March 16, 2022

7:00 P.M. **GENERAL BUSINESS AND MATTERS OF PUBLIC INTEREST, ZOOM WEBINAR**

Call to Order-The meeting called to order at 7:06 p.m.

Roll Call-Commissioners Bliss, Kusz, Michalak, Narath, Lauritson, and Subocz present.

Absent w/Notification-Commissioner Diego was not present.

Statements of Disqualification-None.

Oral Communications-No members of the public addressed the Commission.

Approval of Minutes

1. Approve the Minutes of February 21, 2021.

MOTION: Motion made by Commissioner Kusz, seconded by Commissioner Michalak to approve the minutes of February 21, 2021.

ACTION: The motion passed by the following vote:

AYES: Bliss, Kusz, Michalak, Narath, Lauritson, Subocz

NOES: None

ABSENT: Diego

2. Approve the Minutes of April 21, 2021.

MOTION: Motion made by Commissioner Bliss, seconded by Commissioner Kusz, to approve the minutes of April 21, 2021.

ACTION: The motion passed by the following vote:

AYES: Bliss, Kusz, Michalak, Narath, Lauritson, Subocz

NOES: None

ABSENT: Diego

3. Approve the Minutes of June 16, 2021.

MOTION: Motion made by Commissioner Kusz, seconded by Commissioner Bliss, to approve the minutes of June 16, 2021.

ACTION: The motion passed by the following vote:

AYES: Bliss, Kusz, Michalak, Narath, Lauritson, Subocz

NOES: None

ABSENT: Diego

4. Approve the Minutes of November 17, 2021.

MOTION: Motion made by Commissioner Narath, seconded by Commissioner Michalak, to approve the minutes of November 17, 2021.

ACTION: The motion passed by the following vote:

AYES: Bliss, Kusz, Michalak, Narath, Lauritson, Subocz

NOES: None

ABSENT: Diego

General Business

5. Historic Preservation Commission Planning Memo-Revisions to Unlisted Structures of Age 50 or Older

MOTION: Motion made by Commissioner Kusz, seconded by Commissioner Michalak, to approve the Historic Preservation Commission Memo re: Revisions to Unlisted Structures of Age 50 or Older.

ACTION: The motion passed by the following vote:

AYES: Bliss, Kusz, Michalak, Narath, Lauritson, Subocz

NOES: None

ABSENT: Diego

6. Nomination and Election of 2022 Chair and Vice-Chair.

MOTION: Motion made by Commissioner Kusz, seconded by Commissioner Michalak, to elect Commissioner Lauritson to serve as the 2022 Historic Preservation Commission Chairperson.

ACTION: The motion passed by the following vote:

AYES: Bliss, Kusz, Michalak, Narath, Lauritson, Subocz

NOES: None

ABSENT: Diego

MOTION: Motion made by Commissioner Michalak, seconded by Commissioner Lauritson, to elect Commissioner Kusz to serve as the 2022 Vice-Chairperson.

ACTION: The motion passed by the following vote:

AYES: Bliss, Kusz, Michalak, Narath, Lauritson, Subocz

NOES: None

ABSENT: Diego

Information Items

7. Certificates of Appreciation for May Blue Plaque Awards Event
Commissioner Lauritson presented the item to the Commission. Discussion held, no action taken.
8. Presentation Table at Santa Cruz Museum of Art and History's Santa Cruz County History Fair on Saturday, May 14, 2022.
Commissioner Michalak presented the item to the Commission. Discussion held, no action taken.
9. Certified Local Government Program 2020-2021 Annual Report.
Senior Planner Ryan Bane advised the Commission the 2020-21 CLG report due date is May 14, 2022. Discussion held, no action taken.
10. Santa Cruz Wave Motor Sign Project Update
Discussion held, no action taken.

Adjournment-The meeting was adjourned at 9:02 p.m.

CITY OF SANTA CRUZ
City Hall
809 Center Street
Santa Cruz, California 95060



HISTORIC PRESERVATION COMMISSION

MINUTES

June 15, 2022

7:00 P.M. GENERAL BUSINESS AND MATTERS OF PUBLIC INTEREST, ZOOM WEBINAR

Call to Order-The meeting was called to order at 7:04 p.m.

Roll Call-Commissioners Bliss, Michalak, Subocz, Zwart, Kusz (present at 7:33 p.m., and Chairperson Lauritson present. Commissioner Narath absent with notification.

Statements of Disqualification-None.

Oral Communications-None.

Approval of Minutes

1. Approval of the Minutes of March 16, 2022.
MOTION: Motion to approve the minutes of March 16, 2022 made by Commissioner Michalak, seconded by Commissioner Bliss.
ACTION: The motion failed due to a lack of a quorum:
AYES: Michalak, Bliss, Subocz.
NOES: None
ABSENT: Narath
ABSTAIN: Commissioner Zwart, Chairperson Lauritson

Public Hearings

2. 204 Church Street/903, 905, 907 Cedar Street Project Number: CP22-0051 Historic Alteration Permit to allow modifications, including placement of a new roof deck and guardrail, to an existing building at a site listed in the Historic Building Survey (Volume II, Page 13) and located within the CBD/FP-O (Central Business/Floodplain Overlay) zoning district and Downtown Area Plan, Cedar Street Village subarea.

Senior Planner Timothy Maier presented the item to the Commission.
The public hearing was opened.
The following members of the public addressed the Commission: none.
The public hearing was closed.

MOTION: Motion made by Commissioner Subocz, seconded by Commissioner Michalak, to approve the Historic Alteration Permit based on the Findings listed below and the Conditions of Approval attached as Exhibit "A" of the staff report dated June 7, 2022, with the following addition to the Conditions of Approval: any future balustrade be placed in line with the guardrail.

ACTION: The motion passed by the following vote:

AYES: Commissioners Kusz, Subocz, Michalak, Bliss, Zwart, and Chairperson Lauritson

NOES: None

ABSENT: Narath

3. 521 Fair Avenue Project Number: CP22-0019 Historic Alteration Permit to construct a new single-family dwelling on a parcel listed in the City's Historic Building Survey and located within the R-1-5/CZ-O (Single-Family Residence/Coastal Zone Overlay) zone district.

Senior Planner Ryan Bane presented the item to the Commission.

The public hearing was opened.

The following members of the public addressed the Commission: Nancy Goldenberg, Brian Friel, Taylor Darling.

The public hearing was closed.

MOTION: Motion made by Commissioner Kusz, seconded by Commissioner Subocz, to approve the Historic Alteration Permit based on the Findings listed below and the Conditions of Approval attached as Exhibit "A" of the staff report dated June 7, 2022 with the following addition to the Conditions of Approval: the main structure shall be moved an additional 24 inches back from the obelisk.

ACTION: The motion passed by the following vote:

AYES: Commissioners Kusz, Subocz, Michalak, Bliss, Zwart, and Chairperson Lauritson

NOES: None

ABSENT: Narath

General Business

4. UCSC South Campus Visioning Study Presentation
Presentation not held, will return at a future meeting.

5. 2022 Commission Goals/Subcommittee Discussion (Volume 4 Historic Building Survey planning, zoning permit incentives for historic projects, website update including Story Maps, Mills Act program)

Chairperson Lauritson created four subcommittees and appointed members as follows:

- Historic Survey Vol 4 Planning Subcommittee: Kusz, Zwart, Bliss
- Zoning Permit Incentives Subcommittee: Subocz, Lauritson
- HPC Website Update Subcommittee: Michalak and Lauritson
- The Mills Act Subcommittee: Kusz, Lauritson, Subocz

Information Items

6. Certified Local Government (CLG) Report
Discussion held, no action taken.
7. 1307 West Cliff Project
Discussion held, no action taken.

Items Initiated by Members for Future Agendas-None.

Adjournment-The meeting adjourned at 9:00 p.m.

CITY OF SANTA CRUZ
City Hall
809 Center Street
Santa Cruz, California, 95060



HISTORIC PRESERVATION COMMISSION

ACTION SUMMARY

August 17, 2022

7:00 P.M. **GENERAL BUSINESS AND MATTERS OF PUBLIC INTEREST, ZOOM WEBINAR**

Call to Order-The meeting was called to order at 7:01 p.m.

Roll Call-Commissioners Kusz, Michalak, Narath, Subocz, and Lauritson were present. Commissioners Bliss and Zwart were absent with notification.

Statements of Disqualification-None.

Oral Communications-None.

Approval of Minutes

1. Approval of the minutes of June 15, 2022.

Motion: Motion made by Commissioner Subocz, seconded by Commissioner Michalak, to approve the minutes of June 15, 2022 with the following changes: The action taken on Item 5 shall read, 'After discussion, Chairperson Lauritson created four subcommittees and appointed members as follows:

- Historic Building Survey Volume Four Planning Subcommittee: Bliss, Kusz, Zwart
- Zoning Permit Incentives for Historic Properties Subcommittee: Subocz, Lauritson
- HPC Website Update Committee: Michalak and Lauritson
- Mills Act Subcommittee: Kusz, Lauritson, Subocz'

Additionally, Item 8 is added to Information Items-Update from Ryan Bane about meeting with the Santa Cruz Museum of Art and History (MAH) Director regarding requirements for historic alteration permits for cemetery alterations.

ACTION: The motion passed by the following vote:
AYES: Kusz, Michalak, Narath, Subocz, Lauritson
NOES: None
ABSENT: Bliss, Zwart

Public Hearings

2. 126 Eucalyptus Avenue Project Number: CP20-0068 APN: 004-571-02, 004-571-04 Historic Alteration Permit to reconfigure five lots into two, demolish two existing school buildings (approx. 28,417 square feet) and construct a 76-unit (including 13 full dwelling units) senior housing facility on a site listed on the historic building survey (Vol. 1, p. 39) in the R-1-5/WCD-O/CZ-O/SP-O (Single family residence/West Cliff Drive Overlay/Coastal Zone Overlay/Shoreline Protection Overlay) zone district. This project includes the removal of six Heritage trees.

MOTION: Motion made by Commissioner Subocz, seconded by Commissioner Narath, to approve the Historic Alteration Permit based on the Findings listed below and the Conditions of Approval attached as Exhibit "A" of the staff report dated July 15, 2022, with the following modification to Condition of Approval Number 6:

Final building permit plans shall show the exterior stucco finish to be hard trowel, smooth finish, and windows to be stained wood or baked enamel aluminum. Applicant shall submit a ten foot by ten-foot sample of the stucco finish proposed and sample windows for review and approval by staff prior to the issuance of a building permit.

ACTION: The motion passed by the following vote:
AYES: Kusz, Michalak, Narath, Subocz, Lauritson
NOES: None
ABSENT: Bliss, Zwart

Information Items

Subcommittee/Advisory Body Oral Reports

Adjournment-The meeting adjourned at 8:32 p.m.

CITY OF SANTA CRUZ
City Hall
809 Center Street
Santa Cruz, California 95060



HISTORIC PRESERVATION COMMISSION

Minutes

November 17, 2021

7:00 P.M. **GENERAL BUSINESS AND MATTERS OF PUBLIC INTEREST, ZOOM WEBINAR**
<https://us06web.zoom.us/j/89015469157>

Call to Order

Roll Call: Commissioners Lauritson, Kusz, Michalak, Subocz, and Narath present.

Absent w/Notification: Commissioners Bliss and Diego not present with notification.

Statements of Disqualification - None.

Oral Communications - None.

Public Hearings

1. 2390 Delaware Avenue Project No. CP20-0155 Historic Alteration Permit to construct a walking path and related improvements around Antonelli Pond on a parcel listed on the Historic Building Survey (Volume 3, page 42) and located within the PK/F-P/CZ-O/SP-O (Parks/Floodplain District/Coastal Zone Overlay/Shoreline Protection Overlay) zone district.

Action: The Historic Preservation Commission approved the Historic Alteration Permit based on the Findings listed below and the Conditions of Approval attached as Exhibit "A" in the staff report dated November 12, 2021. Additionally, the Commission added two conditions 1) to use an alternate to boulders to wooden cribbing type structure instead of boulders and would should be sourced from the CZU fire complex leftovers to the extent possible and 2) a signage program which includes a map per Sanborn maps as approved as reviewed and approved by staff during process.

General Business

2. Consider City Clerk Proposed Changes to the Historic Preservation Commission Bylaws, Standardizing Election of Commission Officers and Removal of Gender-Specific Language.

Action: Approved per staff recommendation with the addition of the words "Amended October 27, 2015" to account for changes in 2015; and to update the document with the final revised date and post the updated version on the web.

Information Items

3. Update on the London Nelson Name Change
4. Historic Preservation Commission Planning Memo - Review Process for 50+ Year Old Properties

Subcommittee/Advisory Body Oral Reports

Adjournment 9:48 p.m.