



PUBLIC WORKS DEPARTMENT- GENERAL FUND

The Public Works Department is the largest City department and is organized into seven major divisions: Administration; Engineering; Operations; Parking; Resource Recovery; Transportation Engineering; and Wastewater.

The primary goals of the department are to efficiently deliver a broad range of municipal services to residents, businesses, and visitors of Santa Cruz in a manner that is a safe, professional, sustainable, and cost-effective, with a focus on community responsiveness and customer service.



Key Programs Overseen by Public Works:

- ✓ General Engineering & Pavement Projects
- ✓ Department Commission Support
- ✓ Active Transportation Plan
- ✓ Internal and Central Services
- ✓ Capital Investment Program
- ✓ Street and Sign Maintenance

Contact Us:

- ☎ 831-420-5160
- 🌐 www.cityofsantacruz.com/publicworks
- 📍 Public Works Administration and Engineering Office
809 Center St., Room 201, Santa Cruz



Parking Office
124 Locust St.



Resource Recovery Facility
605 Dimeo Ln.



Corporation Yard*
1125 River St.



Wastewater Treatment Facility*110
California St.

* Not open to the public

Core Services

- The Administration division supports all department divisions. A key function to the Administration division is providing customer service to the residents of Santa Cruz, providing accurate information about Public Works programs and projects, and connecting the community to the appropriate resources. The Administration division leads the Transportation and Public Works Commission.
- The Engineering Division develops and manages the department- and citywide- Capital Investment Program, which includes design of construction and repair and improvements to the City's capital assets such as roadways, utilities, sanitary sewer, storm water system, refuse system, and City facilities. It provides development review and permitting.
- The Operations Division provides maintenance, repair, construction, and procurement services related to City streets, publicly owned sidewalks, lighting and energy efficiency projects, signage, City vehicles, equipment, and City-owned facilities. The division also performs homelessness response debris abatement as well as flood control and vegetation management.
- The Transportation Engineering Division provides engineering design for traffic and parking improvement projects and oversees the City's circulation and parking systems, including streets and sidewalks serving pedestrians, bicycles, private vehicles, and public transit. Additionally, it seeks, procures, and manages state, federal, and other funding for transportation-related projects and programs.



FY 2025 Accomplishments

FY 2025 Accomplishments	<i>Fiscal Sustainability & Transparency</i>	<i>Strong Businesses & Vibrant Downtown</i>	<i>Housing</i>	<i>Homelessness Response</i>	<i>Public Safety & Community Well-Being</i>	<i>Natural & Built Infrastructure</i>	<i>Thriving Organization</i>
Initiated construction on the Murray Street Bridge seismic upgrade project 🌲 ❤️		X			X	X	
Initiated 800 West Cliff Drive Road Relocation design work 🌲					X	X	
Reduced number of staffing vacancies by 1% (from 3% to 2%)							X
Completed Harvey West Park solar canopy and Soquel Front Parking Garage solar array 🌲	X	X			X	X	X
Completed installation of Medium/Heavy Duty EV charger infrastructure at Corp Yard 🌲	X				X	X	X
Completed upgrade of Corp Yard fuel island and installation of front gate security 🌲	X						X
Updated San Lorenzo Levee pathway signage 🌲	X	X		X	X	X	X
Completed LED lighting upgrade at Senior Center, 123 Locust St, River/Front Garage, and Lot 3 Garage 🌲	X	X			X	X	X
Completed submeter installation at the Landfill and Corp Yard 🌲	X				X	X	X
Completed Construction of Coastal Rail Trail Segment 7, Phase 2 🌲					X	X	
Began update to Active Transportation Plan with a Vision Zero Focus 🌲 ❤️					X	X	
Completed Unsignalized Crossing Improvements with Highway Safety Improvement Program Grant 🌲 ❤️					X	X	
Completed painting and signage for Downtown Revitalization program	X	X			X	X	X

FY 2025 Accomplishments	<i>Fiscal Sustainability & Transparency</i>	<i>Strong Businesses & Vibrant Downtown</i>	<i>Housing</i>	<i>Homelessness Response</i>	<i>Public Safety & Community Well-Being</i>	<i>Natural & Built Infrastructure</i>	<i>Thriving Organization</i>
Completed emergency London Nelson Community Center roof repair	X	X			X	X	X
Completed hydraulic modelling and submitted Letter of Map Revision for FEMA flood insurance maps 🌳		X			X	X	



FY 2026 Goals

FY 2026 Goals	<i>Fiscal Sustainability & Transparency</i>	<i>Strong Businesses & Vibrant Downtown</i>	<i>Housing</i>	<i>Homelessness Response</i>	<i>Public Safety & Community Well-Being</i>	<i>Natural & Built Infrastructure</i>	<i>Thriving Organization</i>
Begin construction on the 800 West Cliff Drive Road Relocation project 🌲					X	X	
Initiate design work for the Curb Ramp and Traffic Island Replacement project on the NE corner of Ocean/Water 🌲		X			X	X	
Complete West Cliff Path Rehabilitation (David Way to Natural Bridges) 🌲					X	X	
Begin construction on the Encinal & Prospect Heights Road Rehabilitation project 🌲		X			X	X	
Initiate design work for the Cliff access stairs for Cowells Beach & Indicators 🌲					X	X	
Complete analysis of all department funds, including funding commitments where funds are overburdened	X					X	X
Establish site-specific safety committees at each Public Works facility							X
Install additional EV infrastructure at 7 critical facilities 🌲	X				X	X	X
Begin Construction on Rail Trail Segment 8					X	X	
Finalize grant funding for EV infrastructure 🌲	X				X	X	X
Continue installation of Corp Yard security measures 🌲	X				X	X	X
Begin implementation for the Cityworks CMMS for the Fleet division	X				X		X
Complete the Neary Lagoon Tule and Sediment Removal project 🌲					X	X	
Continue promoting a positive and safe work environment to maintain employee retention							X
Encourage and purchase more electric and hybrid City fleet vehicles 🌲					X	X	
Complete reconstruction efforts on West Cliff Dr 🌲					X	X	

FY 2026 Goals (continued)	<i>Fiscal Sustainability & Transparency</i>	<i>Strong Businesses & Vibrant Downtown</i>	<i>Housing</i>	<i>Homelessness Response</i>	<i>Public Safety & Community Well-Being</i>	<i>Natural & Built Infrastructure</i>	<i>Thriving Organization</i>
Update Engineering Standard Specs and Details						X	
Complete paving and/or sidewalk projects at Escalona and Highland and at the Bay Drive separated bike lane and path 🌲 ❤️					X	X	
Complete design of Rail Trail Segment 9					X	X	
Integrate solar data into City's Energy Manager	X					X	X
Reduce city facilities PG&E Demand Charges	X				X	X	X
Certify all Fleet Division staff in comprehensive EV training					X	X	X



Workload Indicators

Workload Indicators	Strategic Plan Focus Area	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimate	FY 2026 Goal
Total budget for major capital improvement projects 🏗️ 🌳 ❤️	Fiscal Sustainability & Transparency; Public Safety & Community Well-Being; Natural & Built Infrastructure	\$28M	\$27M	\$40M	\$50M	\$39M
Public Works permits issued ❤️	Public Safety & Community Well-Being	992	968	1,075	1,200	1,300
Number of potholes filled by Streets crews ❤️	Public Safety & Community Well-Being	290	584	600	650	700
Number of new/replaced chargers at City facilities or parking lots 🌳	Natural & Built Infrastructure	N/A	4	4	16	10
Number of Public Works requests received and completed from Community Request for Service Portal (CRSP) 🏗️ 🌳 ❤️	Public Safety & Community Well-Being; Thriving Organization	501	409	300	500	600
Number of work orders completed for repairs/maintenance of City facilities by Facilities employees ❤️	Natural & Built Infrastructure	4,500	3,560	3,686	3,800	3,850
Number of work orders completed for repairs/maintenance of City vehicles and equipment assets 🌳 ❤️	Natural & Built Infrastructure	3,187	3,454	3,682	4,000	5,000
Number of completed Public Works personnel requisitions ❤️	Public Safety & Community Well-Being; Thriving Organization	49	70	40	45	30

Performance Measures

Performance Measures	Strategic Plan Focus Area	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimate	FY 2026 Goal
Percent of facilities work orders closed or completed within 7 days 🌳	Natural & Built Infrastructure	97%	97%	89%	90%	97%
Percent of fleet work orders closed or completed within 7 days 🌳	Natural & Built Infrastructure	68%	72%	78%	76%	85%
Pavement Condition Index (PCI) rating score (goal of 70) ⚖️ 🌳 ❤️	Natural & Built Infrastructure; Public Safety & Community Well-Being	65	65	63	63	63
Amount of Low Carbon Fuel Standard (LCFS) credits generated from City owned vehicle chargers ⚖️ 🌳 ❤️	Fiscal Sustainability & Transparency; Thriving Organization	0	0	\$7,175	\$1,200	\$10,000



Staffing

The position list below includes administrative personnel whose funding is allocated to Public Works enterprise funds in addition to the General Fund.

Positions	FY 2023 Amended*	FY 2024 Amended*	FY 2025 Amended*	FY 2026 Adopted	FY 2026 Change
Accounting Assistant II	1.00	-	-	-	-
Administrative Services Supervisor	1.00	1.00	1.00	1.00	-
Administrative Assistant I/II	4.50	6.00	6.00	6.00	-
Assistant Engineer I/II	6.00	7.00	7.00	7.00	-
Associate Planner I/II	1.00	1.00	1.00	1.00	-
Associate Professional Engineer	5.00	5.00	5.00	5.00	-
Assistant Director of Public Works/City Engineer	1.00	1.00	1.00	1.00	-
Building Maintenance Worker II	2.50	2.00	2.00	2.00	-
Community Relations Specialist**	1.00	-	-	-	-
Construction Specialist	2.00	2.00	2.00	2.00	-
Custodian	1.00	1.00	1.00	1.00	-
Director of Public Works	1.00	1.00	1.00	1.00	-
Engineering Associate	1.00	2.00	2.00	2.00	-
Engineering Associate-Limited Term	-	-	1.00	1.00	-
Engineering Technician	4.00	4.00	4.00	4.00	-
Equipment Mechanic I/II	7.00	7.00	8.00	8.00	-
Equipment Service Worker	3.00	3.00	3.00	4.00	1.00
Facilities Maintenance and Energy Project Coordinator	1.00	1.00	1.00	1.00	-
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Field Supervisor	1.00	1.00	1.00	1.00	-
Garage Service Supervisor	1.00	1.00	1.00	1.00	-
Homelessness Response Field Supervisor	1.00	1.00	1.00	1.00	-
Homelessness Response Field Worker	2.00	3.00	3.00	3.00	-
Lead Equipment Mechanic	1.00	2.00	2.00	2.00	-
Management Analyst	2.00	2.00	2.00	2.00	-
Principal Management Analyst	1.00	1.00	1.00	1.00	-
Principal Planner	-	-	1.00	1.00	-
Public Works Operations Manager	2.00	2.00	2.00	2.00	-
Senior Homelessness Response Field Worker	1.00	1.00	1.00	1.00	-
Senior Professional Engineer	3.00	3.00	3.00	4.00	1.00
Senior Service Maintenance Worker	4.00	4.00	4.00	4.00	-
Service Field Crew Leader	7.00	7.00	7.00	7.00	-
Service Maintenance Worker	6.00	6.00	6.00	6.00	-
Transportation Manager	1.00	1.00	1.00	1.00	-
Transportation Coordinator	1.00	1.00	1.00	1.00	-

Budget Summary - Public Works

		Fiscal Year 2025				Fiscal Year
		Fiscal Year 2024	Adopted	Amended	Year-End	2026
		Actuals*	Budget*	Budget*	Estimate*	Adopted*
EXPENDITURES BY CHARACTER:						
Personnel Services		8,191,244	9,365,420	9,122,136	9,187,936	10,098,025
Services, Supplies, and Other Charges		10,522,656	11,315,501	10,843,052	10,694,536	13,153,037
Capital Outlay		84,163	214,800	406,362	455,330	461,343
Total Expenditures		18,798,063	20,895,721	20,371,550	20,337,802	23,712,405
EXPENDITURES BY ACTIVITY:						
Public Works Administration	4101	1,540,427	2,256,492	2,267,298	2,183,476	2,583,829
Engineering	4102	1,055,321	1,751,071	1,619,843	1,748,023	1,994,922
Public Works Operations	4103	245,001	342,975	359,744	355,478	277,253
Facilities Services	4110	1,321,641	1,271,752	1,288,958	1,322,807	1,448,305
Energy Efficiency	4111	559,084	522,425	637,192	660,485	535,363
Street Maintenance and Sidewalk Repair	4210	2,343,653	2,405,946	2,543,406	2,477,830	2,548,796
Traffic Engineering	4220	836,010	1,099,788	1,167,433	1,187,829	1,362,867
Parking Services	4221	2,101,104	2,209,178	2,210,578	2,070,166	2,256,479
Bicycle/Pedestrian System Maintenance	4227	24,204	68,000	68,000	-	-
Parking Citation and Permits Office	4229	593,355	660,343	660,343	697,202	730,417
After Hours Call Duty Program	4901	64,038	-	-	20,112	-
Subtotal General Fund		10,683,839	12,587,970	12,822,795	12,723,408	13,738,231
Wharf Gate Operations	4226	729,894	836,722	836,722	743,824	774,244
Subtotal Other General Funds		729,894	836,722	836,722	743,824	774,244
Additional Traffic Engineering	4214	83,227	63,879	63,879	66,941	80,204
Traffic Signal Maintenance	4224	237,587	324,225	339,451	331,568	337,911
Street Lighting	4225	479,046	424,650	446,150	426,467	548,829
Bicycle/Pedestrian System Maintenance	4227	40,382	37,000	82,000	-	-
Traffic Impact	4228	150,252	169,815	169,815	177,329	183,967
Clean River, Beaches & Oceans	4235	641,221	996,240	996,240	1,009,168	1,090,988
Transportation Development Act	6301	1,243,811	1,200,000	-	-	1,200,000
Mechanical Maintenance	7831	4,361,159	4,085,520	4,412,598	4,689,597	5,352,311
Communications	7832	9,112	25,000	40,888	25,000	25,000
Employee Commute Van	7833	7,798	13,100	13,100	13,100	13,380
Pool Vehicles	7836	130,735	131,600	147,913	131,400	367,340
Subtotal Other Funds		7,384,330	7,471,029	6,712,033	6,870,570	9,199,930
Total Expenditures		18,798,063	20,895,721	20,371,550	20,337,802	23,712,405

*Sums may have discrepancies due to rounding

Budget Summary - Public Works

		Fiscal Year 2025				Fiscal Year 2026
		Fiscal Year 2024	Adopted	Amended	Year-End	Fiscal Year 2026
		Actuals*	Budget*	Budget*	Estimate*	Adopted*
RESOURCES BY FUND:						
General Fund	101	5,835,104	5,686,412	5,880,855	5,057,481	6,109,918
Municipal Wharf	104	1,040,245	1,070,000	1,070,000	1,036,941	1,070,000
Gasoline Tax	221	3,431,097	3,452,524	1,758,905	1,772,027	1,802,509
Traffic Impact	226	162,077	250,000	250,000	800,000	800,000
Fee-Citywide Fund	228	-	-	1,656,619	1,656,619	1,633,500
Clean River, Beaches & Ocean Tax Fund	235	630,479	635,000	635,000	630,000	635,000
Transportation Development Act	291	1,313,240	1,200,000	-	-	1,200,000
Technology Surcharge	295	4,694	4,200	7,996	6,500	6,600
Equipment Operations	811	3,032,720	2,912,715	2,908,026	2,914,076	3,031,645
Total Resources		15,449,655	15,210,851	14,167,401	13,873,644	16,289,172
NET GENERAL FUND COST:		(3,348,409)	(5,684,870)	(6,204,149)	(6,464,157)	(7,423,233)
TOTAL AUTHORIZED PERSONNEL:		FY 2024 268.40		FY 2025 275.40		FY 2026 279.40

*Sums may have discrepancies due to rounding

Positions	FY 2023 Amended*	FY 2024 Amended*	FY 2025 Amended*	FY 2026 Adopted	FY 2026 Change
Transportation Planner I/II	1.00	1.00	1.00	1.00	-
Total	80.00	82.00	85.00	87.00	2.00

* "Amended" refers to the FTE count as of the adopted budget of the indicated fiscal year, plus any adjustments authorized by City Council within the course of the year

Organization Chart

