

# PUBLIC WORKS

# DEPARTMENT

The Public Works Department is the largest City department and is organized into seven major divisions: Administration; Engineering; Operations; Parking; Resource Recovery; Transportation Engineering; and Wastewater. The Public Works Department's primary objective is to efficiently delivery its array of municipal services in a safe, professional, sustainable, and cost-effective manner to residents, businesses. and visitors of Santa Cruz with a focus on community responsiveness and customer service.



#### **Proprietary Funds Overseen by Public Works:**



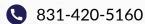




Wastewater Funds

Proprietary, or enterprise, funds operate in a manner similar to that of a private business and are supported by rate revenue.

#### Contact Us:



www.cityofsantacruz.com/publicworks

Public Works Administration and Engineering Office 809 Center St., Room 201, Santa Cruz



Parking Office 124 Locust St.



Resource Recovery Facility 605 Dimeo Ln.



Corporation Yard\* 1125 River St.



Wastewater Treatment Facility\* 1125 River St.

\* Not open to the public

#### **Core Services**

- The Administration division supports all department divisions. A key function to the Administration division is providing customer service to the residents of Santa Cruz. providing accurate information about **Public** Works programs and projects, and connecting the community to the appropriate resources. The Administration division leads the Transportation and Public Works Commission.
- The Engineering Division develops and manages the department- and citywide-Capital Investment Program, which includes design of construction and repair and improvements to the City's capital assets such as roadways, utilities, sanitary sewer, storm water system, refuse system, and City facilities. It provides development review and permitting.
- The Operations Division provides maintenance, repair, construction, and procurement services related to City streets, publicly owned sidewalks, lighting and energy efficiency projects, signage, City vehicles, equipment, and City-owned facilities. The division also performs homelessness response debris abatement as well as flood control and vegetation management.
- The Parking Operations Division operates and maintains the City's four parking structures, eighteen parking lots, and on-street parking assets. Parking manages multiple parking programs in support of the City's strategic priorities in the City's downtown, beach, and other sectors. Parking plays a key role in the maintenance of the downtown area and provides parking enforcement and parking revenue collection citywide. The

- Parking division leads the Downtown Commission.
- The Resource Recovery Division collects all refuse, recycling, and green waste in the City. The Resource Recovery Division provides street sweeping services, operates the City's landfill facility, processes and markets materials diverted from the landfillincluding recyclables, green and food waste, and provides waste reduction and recycling education programs.
- The Transportation Engineering Division provides engineering design of traffic and parking improvement projects and oversees the City's circulation and parking systems, including streets and sidewalks serving pedestrians, bicycles, private vehicles. and public transit. Additionally, it seeks, procures, and manages state, federal, and other funding for transportationrelated projects and programs.
- The Wastewater Division operates and maintains a regional award-winning wastewater treatment facility as well as the City's subsurface storm water and wastewater collections systems. pumping stations, leachate facility and pipeline. The Wastewater Division performs environmental compliance duties including inspection, sampling, public education, and monitoring of business and industrial establishments to limit discharge of harmful constituents into waste or stormwater systems or the environment. The Wastewater Division provides wastewater services to the City of Santa Cruz and the Santa Cruz County Sanitation District, comprised of Live Oak, Soquel, Aptos, and the City of Capitola.

# **Accomplishments and Goals**

| FY 2024 Accomplishments  | Fiscal Sustainability &<br>Transparency | Strong Business es &<br>Vibrant Downtown | Housing | Homelessness Response | Public Safety &<br>Community Well-Being | Natural & Built<br>Infrastructure | Thriving Organization |
|--|---|--|---------|-----------------------|---|-----------------------------------|-----------------------|
| Completed annual vegetation management for flood control <b>(P)</b>          |   |  |         |                       | Х                                       | Х                                 |                       |
| Completed installation of Level II EV  |   |  |         |                       |   |                                   |                       |
| chargers at the Aptos, Felton, and Capitola                                  | \ <u>\</u>                              |  |         |                       | V                                       | V                                 | V                     |
| Libraries  | X                                       |  |         |                       | X                                       | X                                 | X                     |
| Completed reroofing and installation of                                      | .,                                      | .,                                       |         |                       |   | .,                                |                       |
| solar photovoltaic at the Civic  | X                                       | Χ  |         |                       | X                                       | X                                 | Χ                     |
| Paved Upper Park Road and the Wharf  | Х                                       |  |         |                       | Х                                       |                                   | Х                     |
| Updated disabled parking at the Wharf for                                    |   |  |         |                       |   |                                   | .,                    |
| ADA compliance   | Х                                       | Х  |         |                       | Х                                       | Х                                 | Х                     |
| Installed and removed 38 water   | Х                                       | Χ  |         |                       | Χ                                       | Х                                 | Χ                     |
| barriers/barricades for downtown parklets                                    |   |  |         |                       | ^                                       |                                   |                       |
| Completed a \$75,000 grant and awarded                                       |   |  |         |                       |   |                                   |                       |
| an additional organics grant for \$175,000-                                  | X                                       | Χ  |         |                       | X                                       |                                   | Х                     |
| both from CalRecycle   |   |  |         |                       |   |                                   |                       |
| Completed the refuse collection cost-of-                                     | \ \ <u>\</u>                            |  |         |                       | V                                       |                                   | V                     |
| service study and implemented the new  | X                                       |  |         |                       | X                                       |                                   | X                     |
| collection rates   |   |  |         |                       |   |                                   |                       |
| Completed an upgrade to the secondary containment floor under the CalRecycle | Х                                       |  |         |                       | V                                       | V                                 | V                     |
| Household Hazardous Waste Facility   | ^                                       |  |         |                       | Х                                       | Х                                 | Х                     |
| Certified 12 new businesses in the Green                                     |   |  |         |                       |   |                                   |                       |
| Business program   | X                                       | Х  |         |                       | X                                       |                                   | X                     |
| Completed PARCS implementation for all                                       |   |  |         |                       |   |                                   |                       |
| parking facilities   | X                                       | X  |         |                       | X                                       |                                   | X                     |
| Completed landscape improvements at  |   |  |         |                       | \ <u>'</u>                              |                                   | \ <u>\</u>            |
| parking lots and structures  | X                                       | X  |         |                       | X                                       |                                   | X                     |
| Took over Safe Parking registration and                                      |   |  |         |                       | V                                       |                                   | V                     |
| permit issuance 💯  |   |  | Χ       | X                     | X                                       |                                   | Х                     |
| Repaired and restored the roofs at Library                                   |   |  |         |                       |   |                                   |                       |
| Headquarters, London Nelson, and IT wing                                     | X                                       |  |         |                       | X                                       |                                   | X                     |
| at City Hall   |   |  |         |                       |   |                                   |                       |
| Completed ADA door access at the Park  |   |  |         |                       |   |                                   |                       |
| and Recreation Administration Building                                       | X                                       |  |         |                       | X                                       |                                   | Х                     |
| and the City Hall Council Chambers   |   |  |         |                       |   |                                   |                       |

|  |   |  |         |                       |   | FI.                               | 2025 Bu               |
|--|---|--|---------|-----------------------|---|-----------------------------------|-----------------------|
| FY 2024 Accomplishments<br>(continued)   | Fiscal Sustainability &<br>Transparency | Strong Business es &<br>Vibrant Downtown | Housing | Homelessness Response | Public Safety &<br>Community Well-Being | Natural & Built<br>Infrastructure | Thriving Organization |
| Completed the City Hall fire alarm installation  | X                                       | <b>V</b> , <i>P</i>                      | _       | _                     | X                                       |                                   | X                     |
| Awarded \$237,000 for completed energy   | Х                                       | Х  |         |                       | Х                                       |                                   | Х                     |
| efficiency projects from 3CE and CEC   |   |  |         |                       |   |                                   |                       |
| Completed Environmental Clearance for  |   |  |         |                       | X                                       | X                                 |                       |
| Coastal Rail Trail Segment 8 and 9   |   |  |         |                       |   |                                   |                       |
| Completed Unsignalized Crossing Improvements with Highway Safety   |   |  |         |                       | X                                       | Х                                 |                       |
| Improvement Program Grant  |   |  |         |                       | _ ^                                     |                                   |                       |
| Began update to Active Transportation  |   |  |         |                       |   |                                   |                       |
| Plan with a Vision Zero Focus by securing  |   |  |         |                       | X                                       | X                                 |                       |
| both State and Federal Grants 🔔  |   |  |         |                       |   |                                   |                       |
| Finalized Designs secured Funding, and Initiated Construction on West Cliff Drive  |   |  |         |                       | Х                                       | Х                                 |                       |
| Infill Walls - Emergency Repair Efforts 🔔  |   |  |         |                       |   |                                   |                       |
| Bid and Awarded the 54" Sewer Liner Project  |   |  |         |                       | X                                       | X                                 |                       |
| Completed Paving on San Lorenzo Blvd,<br>Ocean St, and Dimeo Lane  |   |  |         |                       | Х                                       | Х                                 |                       |
| Completed hydraulic modelling and submitted Letter of Map Revision for   |   | Х  |         |                       | X                                       | Х                                 |                       |
| FEMA flood insurance maps  |   |  |         |                       |   |                                   |                       |
| Completed Emergency repairs on the San Lorenzo River Mouth and Hagemann Gulch Aerial Sewer                               |   |  |         |                       | X                                       | Х                                 |                       |
| Completed Laurel St Vision Zero Striping Plan  |   | Х  |         |                       | X                                       | Х                                 |                       |
| Implemented Cityworks CMMS asset   |   |  |         |                       |   |                                   |                       |
| management program in Wastewater Treatment Facility and Wastewater Collection Divisions                                  |   |  |         |                       | X                                       | X                                 | Х                     |
| Concluded the revision of the Local Limits   |   |  |         |                       |   |                                   |                       |
| Ordinance to protect the wastewater system and to maintain the beneficial uses   |   | х  |         |                       | Х                                       | Х                                 | Χ                     |
| of receiving waters in the nearshore   |   |  |         |                       |   |                                   |                       |
| Completed WWTF and Pump Stations Arc<br>Flash Studies to protect employee safety<br>and electrical system infrastructure |   | Х  |         |                       | X                                       | Х                                 | X                     |
| Assisted with OVO implementation   | Х                                       | Х  |         | Х                     | X                                       |                                   |                       |

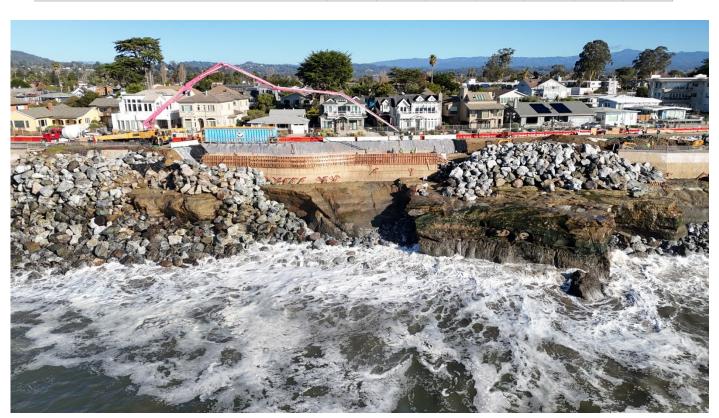
|   |   |  |         |                       |   |                                   | 2023 Du               | 18 |
|---|---|--|---------|-----------------------|---|-----------------------------------|-----------------------|----|
| FY 2024 Accomplishments<br>(continued)  | Fiscal Sustainability &<br>Transparency | Strong Business es &<br>Vibrant Downtown | Housing | Homelessness Response | Public Safety &<br>Community Well-Being | Natural & Built<br>Infrastructure | Thriving Organization |    |
| Expanded Safe Parking lot locations throughout the City 🏰 🔔 💝                               |   |  | Х       | X                     | X                                       |                                   | X                     |    |
| Completed the first full year of the City's Homelessness Response Field Crew division 🎉 🔔 💝 |   | Х  |         | Х                     | Х                                       |                                   | Х                     |    |
| Took over Safe Parking registration and permit issuance                                     | Х                                       | X  |         |                       | X                                       |                                   |                       |    |



|   |   |  |         |                       |   | ГТ                                | 2025 Bud              |
|---|---|--|---------|-----------------------|---|-----------------------------------|-----------------------|
| FY 2025 Goals   | Fiscal Sustainability &<br>Transparency | Strong Business es &<br>Vibrant Downtown | Housing | Homelessness Response | Public Safety &<br>Community Well-Being | Natural & Built<br>Infrastructure | Thriving Organization |
| Complete the installation of the Corp Yard  |   |  |         |                       |   |                                   |                       |
| medium-/heavy-duty charging   | X                                       |  |         |                       |   | Х                                 | X                     |
| infrastructure 🔔  |   |  |         |                       |   |                                   |                       |
| Complete the installation of solar  |   |  |         |                       |   |                                   |                       |
| photovoltaic at Harvey West Park ballfield  | X                                       | Х  |         |                       | X                                       | Х                                 | X                     |
| and Soquel/Front Garage   |   |  |         |                       |   |                                   |                       |
| Complete the San Lorenzo River vegetation   |   |  |         |                       | Х                                       | Х                                 | Х                     |
| management for flood control project  |   |  |         |                       |   |                                   |                       |
| Install new landfill methane flare to further capture landfill methane when the                                       | Х                                       |  |         |                       | X                                       | Х                                 | Х                     |
| production plant is offline   |   |  |         |                       |   |                                   |                       |
| Complete the landfill cost of service study and implement new rates, as needed  | Х                                       | Х  |         |                       | Х                                       |                                   | Х                     |
| Implement a countywide program to   |   |  |         |                       |   |                                   |                       |
| recover or recycle used marine and car flares   | X                                       | Х  |         |                       | X                                       |                                   | X                     |
| Implement State Senate Bill 54, adding several difficult-to-recycle plastics to the recycling collection program      | Х                                       | Х  |         |                       | X                                       |                                   | X                     |
| Secure financing and begin construction of Lot 4/Library parking facility   | Х                                       | X  |         |                       |   |                                   | X                     |
| Implement multi-space pay station pilot program   | Х                                       | Χ  |         |                       |   |                                   | Х                     |
| Implement online permit sales   | X                                       |  |         |                       |   |                                   | X                     |
| Complete roof repairs at Police<br>Department and Delaveaga Golf Club   | Х                                       |  |         |                       | X                                       | Χ                                 | X                     |
| Complete Building Automation System integration at the Civic and City Hall Annex                                      | X                                       |  |         |                       |   | Х                                 | X                     |
| Increase revenue from Low Carbon Standard Fuel (LCFS) credits by installing additional EV chargers at City facilities | Х                                       |  |         |                       |   | X                                 | Х                     |
| Complete long-range development planning on EV charging, battery backup, and solar                                    | Х                                       | Х  |         |                       | Х                                       | Х                                 | Х                     |
| Full compliance with CARB Heavy Duty Truck Clean Check  | Х                                       | Х  |         |                       | Х                                       | X                                 | Х                     |

|   |   |  |         |                       | 1                                       | FY                                | 2025 Bu               |
|---|---|--|---------|-----------------------|---|-----------------------------------|-----------------------|
| FY 2025 Goals<br>(continued)  | Fiscal Sustainability &<br>Transparency | Strong Business es &<br>Vibrant Downtown | Housing | Homelessness Response | Public Safety &<br>Community Well-Being | Natural & Built<br>Infrastructure | Thriving Organization |
| Continue promoting a positive and safe work environment to maintain employee retention  |   | <b></b>                                  | _       | _                     |   |                                   | X                     |
| Bid, award, and begin construction of Murray Street Bridge seismic upgrade project  |   | Х  |         |                       | X                                       | Х                                 |                       |
| Analyze options for improving Stormwater Fund revenue to provide stable fiscal standing to complete required and needed maintenance and repairs               | Х                                       | Х  |         |                       | Х                                       | Х                                 |                       |
| Encourage and purchase more electric and hybrid City fleet vehicles   |   |  |         |                       | X                                       | Х                                 |                       |
| Complete reconstruction efforts on West   |   |  |         |                       | Х                                       | X                                 |                       |
| Complete \$30,000,000 I-Bank Loan for several wastewater enterprise projects  | Х                                       |  |         |                       |   | X                                 |                       |
| Issue RFP for wastewater enterprise rate analysis   | Х                                       |  |         |                       |   | X                                 |                       |
| Update Engineering Standard Specs and Details   |   |  |         |                       |   | Х                                 |                       |
| Kick-off Wastewater Treatment Facility Headworks project  |   |  |         |                       | Х                                       | X                                 |                       |
| Complete paving and/or sidewalk projects at Escalona and Highland and at the Bay Drive separated bike lane and path   |   |  |         |                       | Х                                       | Х                                 |                       |
| Operate new Title 22 tertiary treatment facility at COSC WWTF to provide onsite and offsite recycled water  |   |  |         |                       | X                                       | X                                 |                       |
| Operate new Source Water Pump Station to provide secondary wastewater effluent to Pure Water Soquel Advanced Water Treatment Facility                         |   |  |         |                       | X                                       | Х                                 |                       |
| Provide analytical and consultative services including sampling and analyses for mandated NPDES wastewater monthly, quarterly, semiannual, and annual reports |   | Х  |         |                       | X                                       | X                                 | X                     |

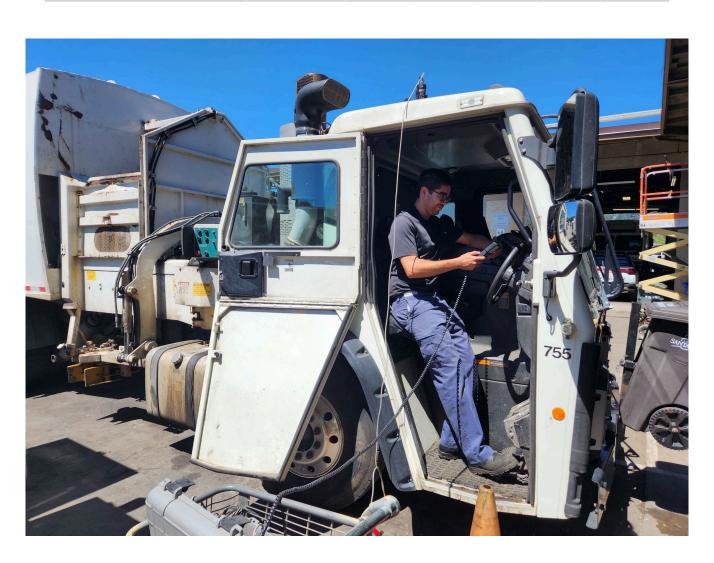
| FY 2025 Goals<br>(continued)  | Fiscal Sustainability &<br>Transparency | Strong Business es &<br>Vibrant Downtown | Housing | Homelessness Response | Public Safety &<br>Community Well-Being | Natural & Built<br>Infrastructure | Thriving Organization |
|---|---|--|---------|-----------------------|---|-----------------------------------|-----------------------|
| Finish Construction/Close out Rail Trail<br>Segment 7 Phase 2   |   |  |         |                       | Х                                       | Χ                                 |                       |
| Provide source control guidance, inspections and other mandated services-including sampling and data- to industrial users of the City's wastewater system to maintain beneficial uses of the beaches, wastewater system and the San Lorenzo River |   | Х  |         |                       | Х                                       | Х                                 | X                     |
| Complete design of Rail Trail Segments 8 and 9  |   |  |         |                       | Х                                       | Х                                 |                       |



### **Workload Indicators and Performance Measures**

| Workload Indicators  | Strategic<br>Plan Focus<br>Area  | FY<br>2021<br>Actual | FY<br>2022<br>Actual | FY<br>2023<br>Actual | FY<br>2024<br>Estimate | FY<br>2025<br>Goal |
|--|--|----------------------|----------------------|----------------------|------------------------|--------------------|
| Total budget for major capital improvement projects 🌇 🛕 💝  | Fiscal Sustainability & Transparency; Public Safety & Community Well-Being; Natural & Built Infrastructure | \$17M                | \$28M                | \$27M                | \$40M                  | \$50M              |
| Public Works permits issued 🍑  | Public Safety &<br>Community<br>Well-Being   | 972                  | 992                  | 968                  | 666                    | 999                |
| Number of persons on waitlist for downtown parking district permit   | Strong<br>Businesses &<br>Vibrant<br>Downtown  | 432                  | 103                  | 389                  | 60                     | 50                 |
| Tons of debris disposed of and emptied from City streets & bike lanes •  | Public Safety &<br>Community<br>Well-Being   | 369                  | 475                  | 356                  | 400                    | 450                |
| Number of commercial waste containers emptied  | Public Safety &<br>Community<br>Well-Being   | 54,333               | 55,000               | 67,912               | 67,132                 | 68,000             |
| Number of street trash cans emptied ♠ ❤  | Public Safety &<br>Community<br>Well-Being;<br>Natural & Built<br>Infrastructure                           | 15,600               | 15,000               | 13,884               | 14,000                 | 14,000             |
| Average millions of gallons of effluent treated daily by the Wastewater Treatment Facility 💝                           | Public Safety &<br>Community<br>Well-Being;<br>Natural & Built<br>Infrastructure                           | 6.9                  | 7.0                  | 8.8                  | 8.0                    | 8.0                |
| Kilowatt hours (millions) of electricity generated by capturing methane gas from the anaerobic digester operation (**) | Public Safety &<br>Community<br>Well-Being;<br>Natural & Built<br>Infrastructure                           | 6.9                  | 6.8                  | 6.4                  | 6.6                    | 6.5                |
| Number of potholes filled by Streets crews 💝   | Public Safety &<br>Community<br>Well-Being   | 275                  | 290                  | 584                  | 600                    | 650                |
| Tons of illegal encampment debris removed by Operations division   | Homelessness<br>Response   | 700                  | 850                  | 475                  | 500                    | 525                |
| Number of new/replaced chargers at City facilities or parking lots .   | Natural & Built<br>Infrastructure  | N/A                  | N/A                  | 4                    | 4                      | 12                 |

| Workload Indicators (continued)   | Strategic<br>Plan Focus<br>Area   | FY<br>2021<br>Actual | FY<br>2022<br>Actual | FY<br>2023<br>Actual | FY<br>2024<br>Estimate | FY<br>2025<br>Goal |
|---|---|----------------------|----------------------|----------------------|------------------------|--------------------|
| Number of Public Works requests received and completed from Community Request for Service Portal (CRSP) | Public Safety &<br>Community<br>Well-Being;<br>Thriving<br>Organization | 169                  | 501                  | 409                  | 300                    | 350                |
| Number of work orders completed for repairs/maintenance of City facilities by Facilities employees      | Natural & Built<br>Infrastructure                                       | 3,959                | 4,500                | 3,560                | 3,686                  | 3,800              |
| Number of work orders completed for repairs/maintenance of City vehicles and equipment assets           | Natural & Built<br>Infrastructure                                       | 3,620                | 3,187                | 3,454                | 3,682                  | 4,000              |



| Performance<br>Measures   | Strategic<br>Plan Focus<br>Area  | FY<br>2021<br>Actual | FY<br>2022<br>Actual | FY<br>2023<br>Actual | FY<br>2024<br>Estimate | FY<br>2025<br>Goal |
|---|--|----------------------|----------------------|----------------------|------------------------|--------------------|
| Percent of facilities work orders closed/completed within 7 days  | Natural & Built<br>Infrastructure  | 97%                  | 97%                  | 89%                  | 90%                    | 97%                |
| Percent of fleet work orders closed/completed within 7 days   | Natural & Built<br>Infrastructure  | 68%                  | 72%                  | 78%                  | 76%                    | 85%                |
| Percent compliance with daily, weekly, and monthly effluent limitations for conventional pollutants per NPDES permit limits | Natural & Built<br>Infrastructure;<br>Public Safety &<br>Community<br>Well-Being | 94%                  | 95%                  | 99%                  | 97%                    | 97%                |
| Percentage of City waste diverted from disposal (the state-mandated diversion goal is 50%)                                  | Natural & Built<br>Infrastructure;<br>Public Safety &<br>Community<br>Well-Being | 63%                  | 65%                  | 65%                  | 68%                    | 70%                |
| Pavement Condition Index (PCI) rating score (goal of 70)  | Natural & Built<br>Infrastructure;<br>Public Safety &<br>Community<br>Well-Being | 65                   | 65                   | 63                   | 63                     | 63                 |
| Number of days total that the Locust, Soquel, and River Front garages' occupancy was 75% or higher                          | Strong<br>Businesses &<br>Vibrant<br>Downtown                                    | 0                    | 0                    | 3                    | 5                      | 5                  |
| Amount of Low Carbon Fuel Standard (LCFS) credits generated from City owned vehicle chargers                                | Fiscal Sustainability & Transparency; Thriving Organization                      | 0                    | 0                    | \$7,175              | \$1,200                | \$2,000            |



# **Budget Summary - Public Works**

|  |       | Fiscal Year*    |                   | ļ                  | Fiscal Year          |                      |
|--|-------|-----------------|-------------------|--------------------|----------------------|----------------------|
|  |       | 2023<br>Actuals | Adopted<br>Budget | Amended*<br>Budget | Year-End<br>Estimate | 2025<br>Adopted      |
| EXPENDITURES BY CHARA                    | CTER: |                 |                   |                    |                      |                      |
| Personnel Services                       |       | 31,573,297      | 34,606,986        | 34,994,879         | 35,785,300           | 38,587,730           |
| Services, Supplies, and Othe             | er    | 32,215,713      | 39,135,209        | 42,475,887         | 37,037,841           | 42,457,057           |
| Charges                                  |       |                 | 0.505.600         |                    |                      |                      |
| Capital Outlay Debt Service              |       | 3,052,184       | 2,597,600         | 7,171,355          | 5,322,020            | 3,610,900<br>921,042 |
|  | -     | 1,614,907       | 1,088,897         | 1,088,897          | 1,088,897            | <u> </u>             |
| Total Expenditures                       | =     | 68,456,102      | 77,428,692        | 85,731,019         | 79,234,058           | 85,576,729           |
| EXPENDITURES BY ACTIV                    | ITY:  |                 |                   |                    |                      |                      |
| Public Works<br>Administration           | 4101  | 157,371         | 1,524,847         | 1,526,692          | 1,526,196            | 2,256,492            |
| Engineering                              | 4102  | 848,585         | 964,059           | 1,177,400          | 1,327,181            | 1,751,071            |
| Public Works Operations                  | 4103  | 273,724         | 270,435           | 273,346            | 295,838              | 342,975              |
| Facilities Services                      | 4110  | 1,334,291       | 1,225,032         | 1,294,784          | 1,239,544            | 1,271,752            |
| Energy Efficiency                        | 4111  | 505,894         | 483,642           | 651,573            | 659,029              | 522,425              |
| Street Maintenance and Sidewalk Repair   | 4210  | 2,080,250       | 2,200,493         | 2,337,861          | 2,364,494            | 2,405,946            |
| Traffic Engineering                      | 4220  | 895,431         | 932,814           | 1,006,542          | 956,822              | 1,099,788            |
| Parking Services                         | 4221  | 1,749,698       | 2,002,387         | 2,019,111          | 2,008,966            | 2,209,178            |
| Bicycle/Pedestrian System<br>Maintenance | 4227  | 20,874          | 68,000            | 68,000             | 68,000               | 68,000               |
| Parking Citation and<br>Permits Office   | 4229  | 578,301         | 585,963           | 594,325            | 604,533              | 660,343              |
| After Hours Call Duty<br>Program         | 4901  | 49,751          | -                 | -                  | 29,449               | -                    |
| Homelessness Response                    | 6105  | 358,521         | 845,511           | 1,051,515          | 797,275              | 997,324              |
| Subtotal General Fund                    |       | 8,852,692       | 11,103,183        | 12,001,148         | 11,877,327           | 13,585,294           |
| Wharf Gate Operations                    | 4226  | 665,749         | 751,495           | 753,832            | 709,260              | 836,722              |
| Subtotal Other General F                 | unds  | 665,749         | 751,495           | 753,832            | 709,260              | 836,722              |
| Additional Traffic<br>Engineering        | 4214  | 76,561          | 82,794            | 83,411             | 89,722               | 63,879               |
| Traffic Signal Maintenance               | 4224  | 274,229         | 271,075           | 271,075            | 287,405              | 324,225              |
| Street Lighting                          | 4225  | 438,088         | 369,672           | 369,672            | 364,760              | 424,650              |
| Bicycle/Pedestrian System<br>Maintenance | 4227  | 27,728          | 55,000            | 55,000             | 13,000               | 37,000               |
| Traffic Impact                           | 4228  | 132,291         | 155,441           | 156,058            | 160,807              | 169,815              |
| Clean River, Beaches &<br>Oceans         | 4235  | 578,791         | 944,425           | 1,043,858          | 746,926              | 996,240              |
| Transportation<br>Development Act        | 6301  | 1,335,583       | 1,200,000         | 1,200,000          | 1,200,000            | 1,200,000            |
| Wastewater Customer<br>Service           | 7201  | 448,068         | 481,563           | 481,563            | 481,563              | 551,782              |

<sup>\*</sup>Sums may have discrepancies due to rounding

# **Budget Summary - Public Works**

|   |      | Fiscal Year*    |                   | Fiscal Year 2024   |                      | Fiscal Year     |
|---|------|-----------------|-------------------|--------------------|----------------------|-----------------|
|   |      | 2023<br>Actuals | Adopted<br>Budget | Amended*<br>Budget | Year-End<br>Estimate | 2025<br>Adopted |
| Wastewater Collection<br>Control          | 7202 | 3,697,895       | 3,853,322         | 4,791,835          | 4,698,315            | 4,279,996       |
| Wastewater Treatment<br>Facility          | 7203 | 12,901,117      | 14,877,143        | 15,441,821         | 14,367,765           | 16,451,279      |
| Secondary Plant Parks<br>Mitigation       | 7204 | 504,680         | 521,743           | 580,879            | 539,371              | 607,622         |
| Wastewater Source Control                 | 7205 | 676,884         | 1,012,907         | 1,041,438          | 935,657              | 1,186,628       |
| Wastewater Pump House                     | 7206 | 5,372           | 88,000            | 88,000             | 88,000               | 73,000          |
| Wastewater Admin Charges                  | 7207 | 1,071,679       | 1,620,463         | 1,620,463          | 1,620,463            | 1,517,194       |
| Wastewater Lab                            | 7208 | 1,495,300       | 2,097,567         | 2,182,746          | 2,032,191            | 2,105,839       |
|   | 7209 | -               | -                 | -                  | -                    | 258,800         |
| Sewer Debt Service                        | 7242 | 510,312         | 176,192           | 176,192            | 176,192              | 175,914         |
| Refuse Customer<br>Accounting             | 7301 | 839,613         | 873,801           | 873,801            | 849,801              | 999,235         |
| Resource Recovery Collection - Containers | 7302 | 7,686,416       | 8,203,129         | 9,869,746          | 9,748,391            | 8,171,670       |
| Refuse Disposal                           | 7303 | 7,248,335       | 8,021,792         | 8,491,724          | 7,569,701            | 8,433,078       |
| Recycling Program -<br>Processing         | 7304 | 2,238,897       | 3,093,086         | 3,099,383          | 2,734,966            | 3,118,731       |
| Resource Recovery Collection - Cart       | 7305 | 3,808,893       | 4,078,028         | 5,488,545          | 4,335,288            | 4,752,957       |
| Waste Reduction                           | 7306 | 555,904         | 732,583           | 835,176            | 692,428              | 788,851         |
| Street Cleaning                           | 7307 | 880,745         | 949,487           | 959,487            | 1,063,132            | 1,044,999       |
| Off-Street Parking                        | 7401 | 6,021,652       | 6,633,457         | 7,319,041          | 6,659,126            | 7,634,753       |
| Storm Water Management                    | 7501 | 969,025         | 1,114,101         | 1,443,147          | 1,075,115            | 1,341,392       |
| Storm Water Overlay Debt<br>Service       | 7540 | 190,197         | 189,160           | 189,160            | 189,160              | 189,964         |
| Mechanical Maintenance                    | 7831 | 4,126,384       | 3,732,210         | 4,662,642          | 3,768,233            | 4,085,520       |
| Communications                            | 7832 | 4,029           | 10,880            | 25,180             | 25,000               | 25,000          |
| Employee Commute Van                      | 7833 | 11,740          | 5,110             | 5,110              | 5,110                | 13,100          |
| Pool Vehicles                             | 7836 | 180,109         | 129,883           | 129,883            | 129,883              | 131,600         |
| Subtotal Other Funds                      |      | 58,936,514      | 65,574,014        | 72,976,038         | 66,647,471           | 71,154,713      |
| Total Expenditures                        |      | 68,454,954      | 77,428,692        | 85,731,019         | 79,234,058           | 85,576,729      |

<sup>\*</sup>Sums may have discrepancies due to rounding

## **Budget Summary - Public Works**

|  |     | Fiscal Year*    |                   | Fiscal Year 2024   | 4                    | Fiscal Year     |
|--|-----|-----------------|-------------------|--------------------|----------------------|-----------------|
|  |     | 2023<br>Actuals | Adopted<br>Budget | Amended*<br>Budget | Year-End<br>Estimate | 2025<br>Adopted |
| RESOURCES BY FUND:                       |     |                 |                   |                    |                      |                 |
| General Fund                             | 101 | 4,832,373       | 5,312,938         | 5,514,689          | 5,362,507            | 5,686,412       |
| Municipal Wharf                          | 104 | 920,442         | 977,519           | 977,519            | 1,060,032            | 1,070,000       |
| Gasoline Tax                             | 221 | 3,010,609       | 3,014,467         | 3,814,633          | 3,318,397            | 3,452,524       |
| Traffic Impact Fee-Citywide<br>Fund      | 226 | 724,861         | 500,000           | 500,000            | 100,000              | 250,000         |
| Clean River, Beaches &<br>Ocean Tax Fund | 235 | 630,596         | 635,000           | 635,000            | 635,000              | 635,000         |
| Transportation<br>Development Act        | 291 | 1,335,583       | 1,200,000         | 1,200,000          | 1,200,000            | 1,200,000       |
| Technology Surcharge                     | 295 | -               | -                 | 15,000             | 4,000                | 4,200           |
| Wastewater                               | 721 | 25,516,938      | 23,272,000        | 23,272,000         | 24,570,250           | 24,553,500      |
| Refuse                                   | 731 | 23,016,991      | 21,570,000        | 23,071,598         | 23,720,100           | 22,930,000      |
| Parking                                  | 741 | 4,649,052       | 3,993,257         | 3,993,257          | 4,596,357            | 4,799,225       |
| Storm Water                              | 751 | 695,637         | 580,000           | 580,000            | 580,145              | 580,000         |
| Storm Water Overlay                      | 752 | 321,484         | 320,000           | 320,000            | 320,000              | 320,000         |
| <b>Equipment Operations</b>              | 811 | 2,188,772       | 2,543,610         | 2,753,610          | 2,504,023            | 2,912,715       |
| Total Resources                          |     | 67,843,338      | 63,918,791        | 66,647,306         | 67,970,811           | 68,393,576      |
| Net General Fund Cost                    | -   | (4,028,067)     | (5,790,245)       | (6,486,459)        | (6,514,819)          | (7,898,882)     |
|  |     | FY 2023         |                   |                    | FY 2024              | FY 2025         |
| TAL AUTHORIZED PERSONNEL                 | :   | 264.40          |                   |                    | 268.40               | 274.40          |

<sup>\*</sup>Sums may have discrepancies due to rounding

## Staffing

| B   | FY 2022  | FY 2023  | FY 2024  | FY 2025 | FY 2025 |
|---|----------|----------|----------|---------|---------|
| Positions   | Amended* | Amended* | Amended* | Adopted | Change  |
| Accounting Assistant II                                 | 1.00     | 1.00     | -        | -       | -       |
| Administrative Services Supervisor                      | 1.00     | 1.00     | 1.00     | 1.00    | -       |
| Administrative Assistant I/II                           | 4.00     | 4.50     | 6.00     | 6.00    | -       |
| Assistant Engineer I/II                                 | 6.00     | 6.00     | 7.00     | 7.00    | -       |
| Associate Planner I/II                                  | 1.00     | 1.00     | 1.00     | 1.00    | -       |
| Associate Professional Engineer                         | 5.00     | 5.00     | 5.00     | 5.00    | -       |
| Assistant Director of Public                            | 1.00     | 1.00     | 1.00     | 1.00    | _       |
| Works/City Engineer                                     |          |          |          |         |         |
| Building Maintenance Worker II                          | 2.50     | 2.50     | 2.00     | 2.00    | -       |
| Chemist I/II  | 1.80     | 1.80     | 1.80     | 1.80    | -       |
| Community Relations Specialist**                        | 1.00     | 1.00     | -        | -       | -       |
| Construction Specialist                                 | 2.00     | 2.00     | 2.00     | 2.00    | -       |
| Custodian   | 1.00     | 1.00     | 1.00     | 1.00    | -       |
| Director of Public Works                                | 1.00     | 1.00     | 1.00     | 1.00    | -       |
| Engineering Associate                                   | 1.00     | 1.00     | 2.00     | 2.00    | -       |
| Engineering Associate-Limited                           | _        | _        | _        | 1.00    | 1.00    |
| Term  |          |          |          |         | 1.00    |
| Engineering Technician                                  | 4.00     | 4.00     | 4.00     | 4.00    | -       |
| Environmental Compliance                                | 2.00     | 2.00     | 2.00     | 2.00    | _       |
| Inspector   |          |          |          |         |         |
| Environmental Microbiologist III                        | 2.00     | 2.00     | 2.00     | 2.00    | -       |
| Environmental Programs Analyst                          | 2.00     | 2.00     | 2.00     | 2.00    | -       |
| I/II  | 7.00     | 7.00     | 7.00     | 0.00    | 1.00    |
| Equipment Mechanic I/II                                 | 7.00     | 7.00     | 7.00     | 8.00    | 1.00    |
| Equipment Service Worker                                | 3.00     | 3.00     | 3.00     | 3.00    | -       |
| Facilities Maintenance and Energy Project Coordinator   | 1.00     | 1.00     | 1.00     | 1.00    | -       |
| Facilities Maintenance Supervisor                       | 1.00     | 1.00     | 1.00     | 1.00    | _       |
| Field Supervisor  | 1.00     | 1.00     | 1.00     | 1.00    | _       |
| Garage Service Supervisor                               | 1.00     | 1.00     | 1.00     | 1.00    | _       |
| Homelessness Response Field                             | 1.00     | 1.00     | 1.00     | 1.00    |         |
| Supervisor  | 1.00     | 1.00     | 1.00     | 1.00    | -       |
| Homelessness Response Field                             |          |          |          |         |         |
| Worker  | 2.00     | 2.00     | 3.00     | 3.00    | -       |
| Landfill Gate Attendant                                 | 1.00     | 2.00     | 2.00     | 2.00    | _       |
| Lead Equipment Mechanic                                 | 1.00     | 1.00     | 2.00     | 2.00    | _       |
| Management Analyst                                      | 2.00     | 2.00     | 2.00     | 2.00    | -       |
| Parking Attendant                                       | 9.40     | 9.40     | 9.40     | 9.40    | _       |
| Parking Control Maintenance                             | 7.40     | 7.40     | 7.40     | 7.40    | _       |
| Worker  | 7.00     | 7.00     | 7.00     | 7.00    | -       |
| Parking Enforcement Officer                             | 7.00     | 7.00     | 7.00     | 7.00    |         |
| Parking Emorcement Officer Parking Facility Maintenance | 7.00     | 7.00     | 7.00     | 7.00    | -       |
| Assistant   | 9.70     | 9.70     | 9.70     | 9.70    | -       |
| Parking Office Representative                           | 3.50     | 4.00     | 4.00     | 4.00    | -       |
| I alking Office Kepi eschiative                         | 3.50     | 7.00     | 7.00     | 7.00    | -       |

|                                    |          |          |          | FY 2025 Budget |         |
|------------------------------------|----------|----------|----------|----------------|---------|
|                                    | FY 2022  | FY 2023  | FY 2024  | FY 2025        | FY 2025 |
| Positions (continued)              | Amended* | Amended* | Amended* | Adopted        | Change  |
| Parking Office Supervisor          | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Parking Program Manager            | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Parking Services Supervisor        | 3.00     | 3.00     | 3.00     | 3.00           | -       |
| Principal Management Analyst       | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Public Works Operations Manager    | 2.00     | 2.00     | 2.00     | 2.00           | -       |
| QA/QC Laboratory Chemist           | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Recycling Center Maintenance       | 1.00     | 1.00     | 1.00     | 1.00           | _       |
| Mechanic                           | 1.00     | 1.00     | 1.00     | 1.00           |         |
| Resource Recovery Equipment        | 4.00     | 4.00     | 4.00     | 4.00           | _       |
| Operator                           | 4.00     | 4.00     | 4.00     | 4.00           |         |
| Resource Recovery Supervisor       | 8.00     | 8.00     | 8.00     | 8.00           | -       |
| Resource Recovery Worker I/II      | 17.00    | 17.00    | 17.00    | 21.00          | 4.00    |
| Senior Envir Compliance Inspector  | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Senior Homelessness Response       | 1.00     | 1.00     | 1.00     | 1.00           | _       |
| Field Worker                       | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Senior Professional Engineer       | 3.00     | 3.00     | 3.00     | 3.00           | -       |
| Senior Parking Services Worker     | 2.00     | 2.00     | 2.00     | 2.00           | -       |
| Senior Resource Recovery Worker    | 5.00     | 5.00     | 5.00     | 5.00           | -       |
| Senior Service Maintenance         | 4.00     | 4.00     | 4.00     | 4.00           |         |
| Worker                             | 4.00     | 4.00     | 4.00     | 4.00           | -       |
| Senior Wastewater Collection       | 4.00     | 4.00     | 4.00     | 4.00           |         |
| Maintenance Technician             | 4.00     | 4.00     | 4.00     | 4.00           | -       |
| Senior Wastewater Plant Operator   | 4.00     | 4.00     | 4.00     | 4.00           |         |
| III/IV                             | 4.00     | 4.00     | 4.00     | 4.00           | -       |
| Service Field Crew Leader          | 7.00     | 7.00     | 7.00     | 7.00           | -       |
| Service Maintenance Worker         | 8.00     | 6.00     | 6.00     | 6.00           | -       |
| Solid Waste Worker                 | 40.50    | 41.50    | 42.00    | 42.00          | -       |
| Superintendent of Parking Services | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Supt of RR Disposal                | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Supt of RR Collect Sweeping        | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Transportation Manager             | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Transportation Coordinator         | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Transportation Planner I/II        | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Waste Reduction Assistant          | 2.00     | 3.00     | 3.50     | 3.50           | -       |
| Wastewater Collection Field Crew   | 2.00     | 2.00     | 2.00     | 2.00           |         |
| Leader                             | 2.00     | 2.00     | 2.00     | 2.00           | -       |
| Wastewater Collection              | 4.00     | 4.00     | 4.00     | 4.00           |         |
| Maintenance Technician I           | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Wastewater Collection              | 5.00     | 5.00     | 5.00     | 5.00           |         |
| Maintenance Tech Trainee/I/II      | 5.00     | 5.00     | 5.00     | 5.00           | -       |
| Wastewater Collection Manager      | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Wastewater Collection Mechanical   |          |          |          |                |         |
| Technician I/II                    | 1.00     | 1.00     | 1.00     | 1.00           | -       |
| Wastewater Facilities              | <b>.</b> | <u>.</u> | <b>-</b> | <b>.</b>       |         |
| Electrical/Instr Tech I/II         | 3.00     | 2.00     | 2.00     | 2.00           | -       |
| Wastewater Facilities              |          |          |          |                |         |
| Electrical/Instr Sup               | 1.00     | 1.00     | 1.00     | 1.00           | -       |
|                                    |          |          |          |                |         |

FY 2025 Budget FY 2022 FY 2023 FY 2024 FY 2025 FY 2025 Positions (continued) Amended\* Amended\* Amended\* Adopted Change Wastewater Facilities Lead 1.00 1.00 1.00 Elec/Instr Tech Wastewater Facilities Lead 1.00 1.00 2.00 2.00 Mechanical Technician Wastewater Facilities Mechanical 10.00 10.00 9.00 9.00 Tech I/II Wastewater Facilities Mech 1.00 1.00 1.00 1.00 Supervisor Wastewater Lab/Env Compliance 1.00 1.00 1.00 1.00 Manager Wastewater Plant Operator II/III 9.00 9.00 9.00 9.00 Wastewater System Manager 1.00 1.00 1.00 1.00 Wastewater Treatment Facility 1.00 1.00 1.00 1.00 **Operations Manager Wastewater Treatment Operations** 1.00 1.00 1.00 1.00 Supervisor

262.40

264.40

268.40

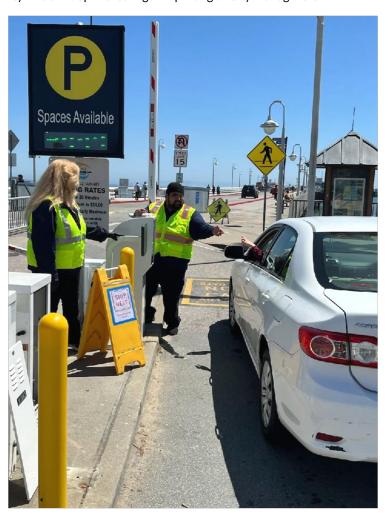
274.40

6.00

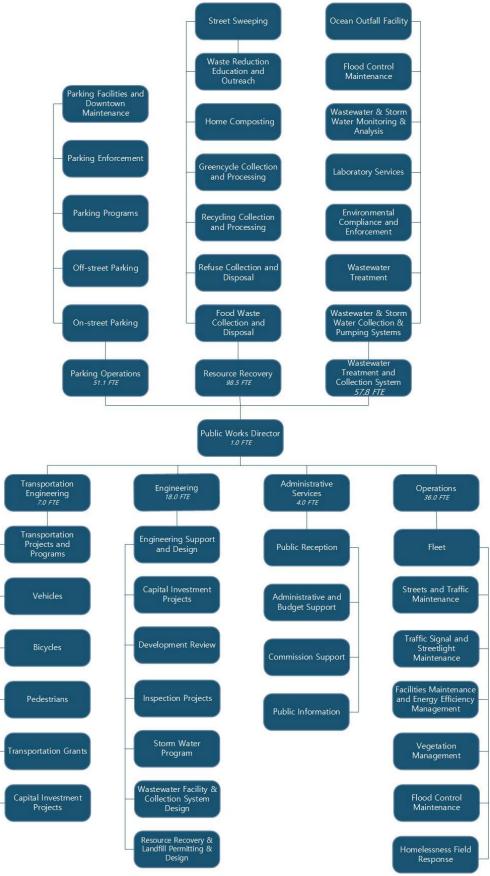
\*Amended salary authorizations are adopted staffing plus any mid-year adjustments

**Total** 

<sup>\*\*</sup> In FY 2024, 1.00 FTE Community Relations Specialist began reporting to City Manager's Office



#### **Organization Chart**



<sup>\*</sup> The above chart reflects permanent employees only; 1.0 FTE for a limited-term Engineering Associate is not included in the FTE count.