

POLICY TITLE: SIMPLIFIED PROCESS TO CONSIDER MINOR ADDITIONS TO
THE CITY WATER SERVICE AREA

POLICY STATEMENT:

Under normal conditions, the Water Director has authority to issue a willing-to-serve letter to applicants where the property is within the adopted Water Service Area Boundary.

Requests for inclusion in the Water Service Area require an applicant prepare a CEQA document prior to Council authorization of a willing-to-serve letter declaring Council's intention to conditionally annex a property into the water service area.

An owner outside the water service area meeting certain criteria could obtain a conditional willing-to-serve letter from the Water Director and proceed with environmental review. As lead agency, the City Council would certify or otherwise approve/deny the environmental document and if approved, declare its willingness to annex the property into the water service area. The owner would proceed to LAFCO for consideration of amending the water service area boundary.

The conditions under which a conditional willing-to-serve letter could be prepared by the Water Director for properties outside the water service area are as follows:

1. The property is surrounded on at least two sides by parcels served by the City of Santa Cruz Water Department.
2. No extension of infrastructure is required (the property already has principle frontage on a City water main).
3. The property has no more than one existing single family dwelling on it.
4. The property has no other possible source of water.
5. The property will be required to comply with any and all policies and regulations regarding water conservation that would be required of any new construction and would need to obtain a certificate of compliance issued by the Water Conservation Section.

AUTHORIZATION: Established by motion, July 10, 2007