

POLICY TITLE CITY COUNCIL — STAFF REPORTS PERTAINING TO POLICY
MATTERS

POLICY STATEMENT:

When forwarding to the City Council any reports or recommendations from department heads that pertain to policy matters, the City Manager will at the same time submit comments or recommendations. If there is full agreement with the recommendations and nothing further is added, the City Manager will simply indicate that the report has been reviewed and approved.

Reports and recommendations involving policy matters will be submitted directly to the City Council from advisory boards and commissions. If the Council refers these reports and recommendations back to staff for comment, comments will then be made. The City Manager will submit comments concerning any administrative implications or obvious policy ramifications.

AUTHORIZATION: Council Policy Manual Update of November 17, 1998

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