

POLICY TITLE        ELECTION PROCEDURES: CANDIDATE'S STATEMENT OF QUALIFICATIONS

POLICY STATEMENT:

1. The cost of printing and handling a candidate's statement of qualifications will be charged to the candidate except where a candidate is found to be indigent according to California Elections Code Section 13309. City Council Resolution No. NS-22,895 defines an indigent person as either a person whose income is 125% or less of the current poverty guidelines updated annually in the Federal Register by the U.S. Department of Health and Human Services under authority of Section 673(2) of the Omnibus Budget Reconciliation Act of 1981, or a disabled person whose income after meeting medical and other disability-related special expenses is 125% or less of those current poverty guidelines. Qualifications as an indigent person, however, does not relieve the candidate of the obligation to pay the candidate statement cost with the first amount of funds raised or by no later than December 31 of the election year.
2. The City Clerk Administrator will arrange for the Spanish translation of any candidate's statement of qualifications upon request. Those candidates who wish to have their Candidate's Statement of Qualifications translated into Spanish shall pay for the additional printing and handling costs. Upon request the City will pay the costs of printing the Spanish translation for candidates who have been declared indigent, however, the City is not prohibited from billing the candidate for the actual cost, after the election..
3. The statement of qualifications shall not exceed 200 words.
4. Candidates are not permitted to submit additional materials to the voters with the sample ballot.
5. The City Clerk Administrator will give a copy of Resolution No. NS-22,845 related to candidate statements to each candidate or representative at the time nomination papers are taken out.

AUTHORIZATION:        Council Policy Manual Update of November 17, 1998  
Revised by resolution – June 14, 2016  
Revised by Resolution No. NS-30,168 on June 27, 2023