

POLICY TITLE CITY FACILITIES AND PROGRAMS— PARKS AND RECREATION
DEPARTMENT JURISDICTION

POLICY STATEMENT:

1. City owned and/or operated parks and recreation facilities/programs will be scheduled to achieve maximum public use to meet the needs of the community.
2. The Director of Parks and Recreation is authorized to grant use permits for activities conducted on city property operated under the jurisdiction of the Parks and Recreation Department and in accordance with the provisions of the Municipal Code.
3. When possible, parks and recreation facilities/programs will be open and free to the public. In order to generate revenue to offset costs, fees will be charged for exclusive temporary use of facilities and for programs and special services. The Parks and Recreation Director is authorized to set fees based on cost recovery and comparable rates of other similar facilities/programs.
4. Joint use of public facilities operated by the schools and city will be encouraged through cooperation and agreements.
5. Where applicable and appropriate, facility fee schedules will include the following categories; nonprofit, standard and commercial. Rates for the nonprofit category will be the lowest amount, with standard rates higher and commercial rates the highest.
6. When feasible and appropriate, residents will have priority registration and non-residents will be charged an additional fee for use of city parks and recreation facilities/programs.
7. The Parks and Recreation Director shall notify members of the Parks and Recreation Commission and City Council within twenty-four (24) hours after any emergency closure of a facility to the general public, not less than within seven (7) days before a planned closure, and provide an estimated time for re-opening, and shall during such period of closure provide status updates to members of the Parks and Recreation Commission and City Council not less than twenty-one (21) days thereafter.
8. See Policy 7.2 for information on use of Council Chambers.

AUTHORIZATION: Council Policy Manual Update of November 17, 1998

Revised by motion on August 27, 2019